

CAROLINA TRACE ASSOCIATION

<http://www.ctaincnc.com>

MINUTES of March 6, 2018, CTA BOARD OF DIRECTORS MEETING

Dick Brown, CTA President, called the meeting to order at 7:00 p.m.

ATTENDANCE:

DIRECTORS or ALTERNATES

Eagles Nest	Kathy Jelen	Highland Woods	Charles Popke	South Landing	Christine Wood
Golf East	Jerry Keith	Lakewood	Charles Wick	Southwind	Tim Bloedorn
Golf North	Absent	Laurel Thicket	Dave Turner	Stonegate	Joe Dunne
Golf West	Don Douglass	Mallard Cove	Lisa Doscher	Village at Trace	Sharwynne Blatterman
Harbor Creek	Mike Dussault	North Shore	David Smoak	Woodfield	Elaine Bednarcik
Hidden Lake	Ken Harden	Sedgemoor	Chris Viverette	Wdmr/Trntwood	Bill Elliot

OFFICERS

President and Chair of the Executive Committee	Dick Brown
Vice President and Chair of the Security and Safety Committee	Ken Harden
Treasurer and Chair of the Finance Committee	Dave Turner
Secretary and Chair of the Communications Committee	David Smoak

Guests

Utilities	Vince Roy	Cal Saltzman
CTFD	Chris Meyers	Steve Bolstridge
Bill Glance		Nate Mahaney

Motion to Rescind 2018 CTA Officer Election – Article III and Article IV of CTA Bylaws were discussed. A motion to rescind the 2018 CTA Officer Election on the grounds it was improperly conducted did not pass.

APPROVAL OF MINUTES – The January 9, 2018 minutes were approved. The February 6, 2018 minutes were approved.

FINANCIAL REPORT – New insurance policy year is in effect, the premiums increased largely due to increased property valuations and a statewide increase in liability premiums. The collective premium has been paid by CTA and the individual POA bills (for special buildings, pools, etc) will be forthcoming. The policies will be distributed to POAs for their own records when it is received.

COMMITTEE REPORTS

Executive Committee – A meeting was held to discuss possible LRQ actions.

Long Range Planning – No Report

Security & Safety – Security Log is attachment #1. There is an upcoming Bus Parents meeting at CTCC on March 11. New gate locks are being procured. The Community Emergency Response Team will be holding an Evacuation Shelter exercise during the evening of April 17, 2018 from 6 to 8 PM and are looking for volunteers! The Gatehouse is experiencing phone issues and is working towards a solution. Additional signs are going up at the bus stop areas. The CTA Hotline and the process of keeping it updated is still being worked

Traceway Roads & Maintenance (TRAM) – Drainage projects are still awaiting weather and contractor schedules. Additional signs and replacements around the Gatehouse are being made. Many volunteers help throughout CTA property but they should seek approval from TRAM Chairman – dsmk123@gmail.com. Two sinkholes have been filled, but may washout in the future requiring more extensive repairs. Road reflectors will be repaired/replaced soon, plus some additional areas of Traceway will be marked. Approximate costs per reflector is \$2 (Stop-painting.com) and the most successful adhesive being used is roofing sealant cement (BlackJack from Lowes) if POA's are interested in doing the same thing. If striping is still desired, the glass bead stripes are recommended for visibility/durability and cost around 0.30/ft.

Communications – The Carolina Trace Buyer's Guide has been distributed through most POAs.

CTCC Liaison – There is a new chef that is being hired, the search for a new manager is ongoing. Issues with lake lowering and other management issues will be brought to owner attention if possible.

Firewise – Chris Viverette is the new Firewise liaison, grant money from 2017 efforts expected this spring. For certification, the old requirement was \$2/resident on Firewise-related expenses. New requirement is \$22.14/dwelling unit which will require much more reported expenses (\$39,000). Individual POAs, please track your expenses/in-kind volunteer labor for Firewise-related efforts. If POA's want pamphlets they can contact the their Firewise coordinator and firewise.org is a great resource. POA's that participated las year received notification of their grant amounts.

Utilities Report – There is a low chance of getting CWS meter readers to take extra readings for POA pool fill-ups. Also, POA's should have 1" or smaller water line to avoid the much higher commercial rates. CWS is following a flushing schedule with "dead ends" or courts receiving more line flushing.

CT Fire Dept – ctfd.org is the website where residents can sign-up for email newsletters. CTFD will assist residents with smoke detectors to include changing batteries for free. Courtesy fire safety inspections are also available if residents contact them. The budget process for 2019 is beginning with a public review on March 15th. The "knox box" program was discussed which is a way of providing access to your home to EMS without damaging your home, and CTFD has keys for them if residents choose to participate.

Marketing – No report and will be suspended pending new CTCC management/plan.

OLD BUSINESS –

- A. **Little River Quarry** – Still pending NC Supreme Court review, a decision whether to accept the case is expected possibly April 6th.

NEW BUSINESS –

- A. A two tier enabling motion was made and passed by director vote to send to POA boards:

“To transfer an amount of \$25,000 from the Long Range Planning Reserves account to the budget line-item of Quarry Legal Fees to provide for the continued engagement of Womble Bond Dickinson, if needed, to represent CTA regarding the County of Lee Petition for Discretionary Review before the North Carolina Supreme Court and/or regarding CTA’s proposal of reasonable and appropriate conditions of approval to the Lee County Board of Adjustments.”

The second vote will be at next regularly scheduled CTA meeting.

NEXT CTA Meeting – Next meeting is scheduled for Tuesday, April 3, 2018.

ADJOURNMENT – The meeting was adjourned by the President at 8:14.

Respectfully submitted by,

David Smoak, Secretary, Carolina Trace Association

Attachments:

Attachment 1: February 2018 Security Log

SECURITY LOG FOR THE MONTH OF FEBRUARY 2018

CATEGORY	WEEK 1-3	WEEK 4-10	WEEK 11-17	WEEK 18-24	WEEK 25-28	TOTAL
ACCIDENT	0	0	0	0	1	1
EMS	1	11	6	6	2	26
PATROL RESPONSE	2	11	8	8	3	32
PATROL HOURS	144	336	336	336	192	1,344
SHERIFF PATROL	3	11	6	6	5	31
SCHEDULE PERMITS	685	988	891	891	272	3,727
ACTUAL PERMITS	640	853	740	740	216	3,189
UNSCHEDULE GUEST	16	12	8	8	1	45
FIRE ALARM	0	0	0	0	0	0
UNLOCKED DOORS	0	0	0	0	0	0
VANDALISM	0	0	0	0	0	0
CITIATIONS	0	0	0	0	0	0
CTGP	3	10	11	11	1	36
GOLFERS	34	55	378	378	71	916
CTCC	22	10	124	124	1	281