

CAROLINA TRACE ASSOCIATION

<http://www.ctaincnc.com>

MINUTES of January 9, 2018, CTA BOARD OF DIRECTORS MEETING

Dick Brown, CTA President, called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

**DIRECTORS or ALTERNATES**

<b>Eagles Nest</b>	Kathy Jelen	<b>Highland Woods</b>	Charles Popke	<b>South Landing</b>	Christine Wood
<b>Golf East</b>	Jerry Keith	<b>Lakewood</b>	Tony Forgione	<b>Southwind</b>	Tim Bloedorn
<b>Golf North</b>	Jody Jackett	<b>Laurel Thicket</b>	Dave Turner	<b>Stonegate</b>	Joe Dunne
<b>Golf West</b>	Don Douglass	<b>Mallard Cove</b>	Lisa Doscher	<b>Village at Trace</b>	Sharwynne Blatterman
<b>Harbor Creek</b>	Mike Dussault	<b>North Shore</b>	David Smoak	<b>Woodfield</b>	Elaine Bednarcik
<b>Hidden Lake</b>	Ken Harden	<b>Sedgemoor</b>	Chris Viverette	<b>Wdmr/Trntwood</b>	Bill Elliot

**OFFICERS**

<b>President and Chair of the Executive Committee</b>	Dick Brown
<b>Vice President and Chair of the Security and Safety Committee</b>	Ken Harden(newly elected)
<b>Treasurer and Chair of the Finance Committee</b>	Dave Turner
<b>Secretary and Chair of the Communications Committee</b>	David Smoak

**Guests**

Utilities Vince Roy	CTFD Chris Meyers
Firewise Bill Henning	CTCC John Fairall
Paula Lutz	Steve Bolstridge
Michael Tannenbaum	Bob Arms
Leslie Orlovsky	Richard Falkowski
Cal Saltzman	Roderick Loss
Natasha Nelson	Paul Perks

**ELECTION OF 2018 OFFICERS** – The election of CTA President, Treasurer and Secretary was unanimous with only one nominee per office. For CTA Vice President, Ken Harden(HL) was the nominee from the Nominating Committee and Tony Forgione(LW) was nominated from the floor. Ken Harden was elected by roll call vote.

**APPROVAL OF MINUTES** – It was moved and seconded to approve the minutes of the December 5, 2017 CTA meeting, motion passed.

**FINANCIAL REPORT** – A payment schedule for legal accounts payable is proceeding as arranged. Total spending to fight the LRQ is approximately \$717,000 to date. Property tax will be paid on common property for the last time, but the waiver has been filed with the county for future years. All POAs are recommended to file their own common property tax waivers ASAP. For those reviewing the 2017 financial report summary, accrued liabilities and depreciation have not been finalized yet.

## **COMMITTEE REPORTS**

**Executive Committee** – There was a meeting to discuss further actions re: LRQ

**Long Range Planning** – No Report

**Security & Safety** – Security Log is attachment #1. Responding to a special meeting with Trace parents of school bus children, there is now a second parent representative on the S/S committee and SPA will not have any presence or implied responsibility at the school bus stops on Cox Mill Rd, the situation will continue to be monitored. There are upcoming CERT exercises and review of emergency plans scheduled. It is very important that all residents learn where the emergency exits are in Carolina Trace for your own safety regarding snow, fire, tornado, hurricane or other emergencies that can easily block normal access.

**Traceway Roads & Maintenance (TRAM)** – Paving and gravel on some shoulders of Traceway were completed. Crack sealing from Hwy 87 to the Gatehouse was completed. A new TRAM member is being sought to focus especially on Traceway clearing/preparation for emergencies like snow, fire, storm response volunteers may contact [ctasectr@gmail.com](mailto:ctasectr@gmail.com). Future TRAM meeting will focus on 2018 projects to include drain repairs for Stonegate pond and the Chelsea Rd intersections.

**Communications** – The Annual Report is a requirement and will be worked on promptly. Three printed copies of the CTA Bylaws were distributed to POA Directors in the past, extra copies are available as needed. The CTA “Open Burning” memo is being updated and will be distributed again. Updates to the POA Officer lists are being made with Director input.

**CTCC Liaison** – Extensive tree trimming/removal will commence soon. There have been burst water pipes due to the cold weather. Divers are being hired to work on underwater repairs of the dam.

**Firewise** – Grant money from 2017 efforts expected this spring. No grant period for the majority of 2018, but re-certification is required! Next grant period is Nov 1, 2018 – Sep 20, 2019, so money will be received in 2020. For re-certification, the old requirement was \$2/resident on Firewise-related expenses. New requirement is \$22.14/dwelling unit which will require much more reported expenses. Individual POAs, please track your expenses/in-kind volunteer labor for Firewise-related efforts. Those numbers must be submitted to your Firewise reps NLT Nov 1, 2018. This re-certification must be submitted NLT Nov 15, 2018 to qualify for further Firewise grants.

**Utilities Report** – The new water rate is in effect and the average home should see about a \$90.00 decrease in their annual bill and the quarterly meeting with CWSNC will be on the 18th. Anyone that has an issue needing resolution, please contact Vince at [vproy@windstream.net](mailto:vproy@windstream.net). See Attachment #2/#3

**CT Fire Dept** – Introduction of the new CTFD Chief Chris Meyer.

**Marketing** – Working on spending for 2018. TV, radio and Internet spending is still targeted, not print.

**OLD BUSINESS** –

- A. **Little River Quarry** – The Court of Appeals ruled against Lee County and Lee County will appeal to the NC Supreme Court. A multi-county partnership appeal is unlikely due to short time deadlines. Influencing conditions under which a Special Use Permit may eventually be issued is the next stage if the NC Supreme Court rejects the appeal, but must meet fair and legal standards. Those wishing to donate to offset the LRQ legal expenses may contact the Treasurer cdtturner@windstream.net. A two-tier motion was moved and seconded for final vote in February:

“To authorize CTA to continue its engagement of Womble Bond Dickinson in 2018 in an amount not to exceed \$76,000.00.”

**NEW BUSINESS** –

- A. None

**NEXT CTA Meeting** – Next meeting is scheduled for Tuesday, February 6, 2018.

**ADJOURNMENT** – The meeting was adjourned by the President at 8:43.

Respectfully submitted by,

David Smoak, Secretary, Carolina Trace Association

**Attachments:**

Attachment 1: December 2017 Security Log

Attachment 2: Water pipe Freezing Prevention

Attachment 3: Water pipe Frozen Actions

## SECURITY LOG FOR THE MONTH OF DECEMBER 2017

CATEGORY	WEEK 1-2	WEEK 3-9	WEEK 10-16	WEEK 17-23	WEEK 24-30	WEEK 31	TOTAL
ACCIDENT	0	1	0	1	2	0	4
EMS	2	3	5	3	4	1	18
PATROL RESPONSE	3	5	5	7	4	1	25
PATROL HOURS	96	336	336	336	336	48	1,488
SHERIFF PATROL	3	3	1	7	11	1	26
SCHEDULE PERMITS	528	910	881	1,029	1,318	210	4,876
ACTUAL PERMITS	467	764	734	884	1,132	151	4,132
UNSCHEDULE GUEST	7	10	9	16	17	4	63
FIRE ALARM	1	1	0	1	0	0	3
UNLOCKED DOORS	0	0	0	0	0	0	0
VANDALISM	0	0	0	0	0	0	0
CITIATIONS	0	0	0	0	0	0	0
CTGP	5	1	3	5	1	0	15
GOLFERS	18	68	31	131	32	0	280
CTCC	91	51	99	30	4	0	275



## Winter Weather Tips



Carolina Water Service  
of North Carolina™



# Brrrr. It's Getting Cold!

## Prevent Your Pipes from Freezing



Check sprinkler or irrigation systems . Make sure everything is turned off.



Identify freezing points in your home. Check your home for pipes that might freeze such as in your crawl spaces, unheated rooms, basements, garages, and exterior walls.



Protect your pipes. Where pipes are exposed to cold, wrap them with insulation or an electrical pipe heater.



Strengthen your defenses. Eliminate sources of cold air near water lines by closing off crawl spaces, fixing drafty windows and attics, and insulate around doors to eliminate drafts.



Know how to shut off your water. Locate your water main shut-off valve. Label it for easy location in the event of a water leak or emergency.



Keep water flowing. Allow a small trickle of water to run. Open the doors to cabinets or vanities to let warmer room temperatures to flow in.

The cost of the extra water is typically lower than the cost of repairing a broken pipe.



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# Pipes Frozen? What to do!



If your pipes do freeze, here are five things you should do and one thing you should NOT do:

- You should keep the faucet open. As the frozen area starts to melt, water will flow and running water will help melt ice in the pipe.
- Apply heat to frozen area using an electric heating pad wrapped around the pipe, an electric hair dryer or towels soaked in hot water.
- Use a portable space heater, kept away from flammable materials, to warm under the house (Never leave heater unattended).
- Apply heat until full water pressure is restored.
- If you cannot find the frozen area, if the area is not accessible, or if you cannot thaw the pipe, call a licensed plumber.

**DO NOT** use a blowtorch, kerosene or propane heater, charcoal stove, or other open flame device.



Be careful turning the water back on. Once the pipes have thawed, slowly turn the water back on and check for cracks and leaks. Freezing can often cause unseen cracks in pipes or joints that will leak when thawed.



If you see a leak, or your water service is disrupted, please contact the Carolina Water Service, Inc. of North Carolina's Customer Service Center at (800) 525-7990.